

EuroForm[®] JetLogo[™]

Requirements for the design

1) Current letterhead

2) Logo

3) Typefaces / Fonts

Contact

Support

What information is needed to make the best design of letterhead on your HP Color LaserJet?

All the following information is needed to start designing the letterhead:

Please send us your current letterhead in hard copy format and one other hardcopy such as an envelope with your logo in the colors used.

If you have a design manual with a description of your letterhead, please send this as well.

The logo can be in Vector or Pixel format.

The Vector format is preferable, but a logo in a high resolution pixel format can also be used.

Formats such as Adobe Illustrator .ai or .eps are commonly used. A TIFF file can also be used, but make sure that the resolution is as high as possible enabling us to make the best quality logo.

If your design uses special typefaces / fonts, please make sure to deliver these to us as well in order to get the best possible result.

This means that if you are using fonts which are not standard in Windows or in HP printers, you need to forward these fonts to us.

The font formats we can use are TrueType, OpenType or PostScript.

If the design uses e.g. a typeface in both Regular and Bold format we need both formats.

If other formats are used, we need them as well.

The solution includes the design of a "Page 1" letterhead and a "Page 2" letterhead. The Page 2 design must be included in the Page 1 design to be included in the price.

How does your letterhead look today and are any changes needed?

We are happy to help getting the current design updated! When you send us the hard copy of your current letterhead, make sure to send an extra copy with the changes clearly marked.

Feel free to send all files, logos, and typefaces to us electronically:

www.jetlogo.com - "My Account"

Contact information:

jetlogo@euroform.com

If you need support or have any technical questions, please use:

support@euroform.com